

POLICY & PROCEDURES
FACILITY ACCESS CARDS
EVMA COMMUNITY CENTER

Only Deed Recorded East Village Lot Owner(s) may apply for an EVMA Community Center access card. Please contact the Facilities Manager at the Community Center located at 3000 East Village Drive or call 941-445-8057 for an appointment. Proof of ownership and request form must be filled out by the lot owner at time of request.

Cards will **NOT** be issued directly to a renter of any property by the Facilities Manager. It must be acquired through agreement with the homeowner of record. Any homeowner(s) who make arrangements to issue their card to a renter must notify the Facilities Manager immediately. The homeowner will continue to be assume liability for that card used by a renter. The renter will also be liable for any damage occurred by that renter while using the card.

No child under the age of 17 may be in the pool area without adult supervision. No child under the age of 18 shall use exercise equipment without adult supervision.

Information required:

1. Current ownership must be provided.
Owner may acquire proof from the property appraiser's website:
[www.sarasotacountypropertyappraiser](http://www.sarasotacountypropertyappraiser.com) and present to the Facilities Manager.
Or, you may produce your deed showing current ownership.
2. Address of property, contact telephone number and email address.

Assigned Deposit Fees:

The first owner card assigned will have an initial deposit of \$25 effective January 10, 2019, and will be collected upon receipt of the card. The deposit will be returned to you when you return the card to the Facilities Manager. If the card is not returned by the assigned homeowner, the deposit will be forfeited. Additional owner cards for the same lot number will have a fee of \$50 ea. Replacement cards (for any reason) will have a fee of \$50 ea.

Cancellation:

You may cancel your card by returning to the Facilities Manager which at that time, your deposit will be returned. Cards will automatically cancel upon the transfer of your property. New Owners may not access the Facility with a prior owner's name.

Douglas E. Abde, President for the EVMA Board of Directors

This is a camera and alarm system secured facility. Please obey all rules as set forth.
Policy and Procedures #01102019
per EVMA Board Meeting of Jan. 10, 2019