

Create a Neighborhood Homeowner Disaster Plan

**Neighborhood
Homeowner
Disaster Plan
for**

Date:

Introduction

Create a Neighborhood Homeowner Disaster Plan

The documents contained on this CD are designed to help you create a disaster plan for your neighborhood. The contents below are the components of the plan.

CD Contents:

1. Neighborhood Homeowner Disaster Plan Template
2. People With Special Needs (PSN) Application
3. Damage Assessment Form
4. Incident Management Team Organizational Chart Template
5. Disaster Preparation Survey
6. Sarasota County Evacuation and Shelter Map

Need more information or help? Call 941-861-5000 and ask for the Sarasota County Emergency Management office.

Sarasota County Emergency Management

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Neighborhood Homeowner Disaster Plan

(Click in the gray boxes to enter data)

Purpose

The Neighborhood Homeowner Disaster Plan template is a step-by-step plan for neighborhoods to develop as a prudent measure, and follow in the event of a community disaster. The plan details the necessary supplies each homeowner should have on hand, provides a timeline for tasks to be carried out in the hours/days before a disaster strikes, describes the roles and responsibilities of neighbors charged with implementing the plan and describes activities to be conducted after a disaster.

This plan is to be reviewed annually by the _____ Neighborhood Homeowners Association and updated, as needed.

Personal Preparedness

In the event of a community disaster, emergency workers may not be able to immediately respond to residents' needs. Each homeowner should prepare for a disaster by assembling a Personal Preparedness Disaster Kit containing the following supplies to last up to five days:

- Water – one gallon per person per day
- Batteries – for flashlights, cameras, radios, portable televisions
- Fuel – for cars, chainsaws, tractors, generators.
- Cash – as ATMs, banks, and stores may not accept credit cards/checks
- Medications/prescriptions drugs.
- Non – Perishable foods; non-electric can opener
- First Aid kit
- Tools such as chainsaw, hammer, nails, crowbars
- Coolers for ice and food
- Food and supplies for pets
- Emergency and family/neighbor phone numbers
- Toiletries
- Trash bags

- Camera
- Chairs, pillows, blankets
- Maps of evacuation routes/local shelters
- Identify animals and mark such animals for identification purposes.
- Have a shuttering system for windows/garage doors
- Charcoal/propane for grills
- Spray paint
- Necessary important personal papers/identification

Pre-Event Planning

neighborhood is divided into zones. Each zone has a Zone Captain who will act as the liaison to the neighborhood Incident Commander. The Incident Commander will ensure residents have a Disaster Plan *enacted*, and that communication between the zones and emergency personnel is conducted. The zones organizational chart is located in the appendix of this Plan.

In the event of a disaster (Hurricane/Wildfire/etc) the Incident Commander will contact the Zone Captains to conduct a meeting to update on latest available information. The Zone Captains will then contact homeowners in their respective zones for alert/preparedness actions. Additionally, Zone Captains will notify Incident Commander of homeowner availability, large animals and equipment availability.

Homeowners will:

- Ensure property is secure.
- Secure food/water/supplies
- Notify Zone Captain if staying or evacuating
- Notify Zone Captain of emergency equipment available.
- Ensure they are personally prepared.

Zone Captains will:

- Keep record of homeowners availability
- Keep record of equipment available
- Gain volunteers to assist those needing assistance to secure residence.

Incident Commander will:

- Keep in constant viewing of local radio/TV for weather updates and communicate to zone captains
- Ensure Zone Captains have tasked homeowners to have enacted Disaster Plans, and Kits are ready.

Pre-Event Planning Timeline

72 hours prior:

- Monitor storm movement
- Review personal preparedness.

48 hours prior:

- Begin securing your home and pets.
- Gather supplies.
- Consider options to evacuate.
- Activate personal preparedness plan.

36 hours prior:

- Secure outside objects and vehicles.
- Ensure you have food, fuel, and cash.

24 hours prior:

- If you have not evacuated, secure a room in your home to use as a safe room.

During the Event

All residents will ensure they and their families are safe, and secure during the onset of the disaster. Sarasota County Emergency Personnel will not respond until winds are less than 45 miles per hour. However, if there is an emergency (fire/injury), call 911.

After the Event

After the event, neighborhood residents:

- Find water at
- Find the first aid station at
- Attempt to find stray, large animals
- Spray paint address on street, if mailbox is absent
- Contact Zone Captain for instructions.
- Care for sick and injured
- Place green ribbon around tree/structure to signal “ok”
- Assess and document property for damage

Zone Captains Will:

- Attempt to contact homeowners in their respective zones to
- Attempt damage assessment of zone
- Contact Incident Commander with resident/damage information
- Assist residents in getting information/supplies

Incident Commander will:

- Keep record of injured -- call 9-1-1
- Keep record of damages
- Coordinate getting water/supplies to zones

Neighborhood Points of Contact

- Generators
- Backhoes
- Water
- Chainsaws
- Medical Personnel
- Barns for animals
- Satellite phone

Neighborhood Zones

ZONE 1 Homeowner Locations

Zone Captain:

Deputy Zone Captain:

ZONE 2 Homeowner Locations

Zone Captain:

Deputy Zone Captain:

ZONE 3 Homeowner Locations

Zone Captain:

Deputy Zone Captain:

ZONE 4 Homeowners Locations

Zone Captain:

Deputy Zone Captain:

ZONE 5 Homeowners Location

Zone Captain:

Back Ups:

ZONE 6 Homeowners Locations

Zone Captain:

Back Up: